

2022

Notes

January						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

February						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

March						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

April						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

July						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

August						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

September						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

October						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

November						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

December						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

* Biweekly timesheets are due on Mondays at **NOON** to Payroll. All timesheets are processed on Monday end of day and submitted to Plan Source (except on Holidays).

* All timesheets and leave requests (if any) should be approved in NetTime by the Manager/Supervisor

*** For any Payroll inquiries please contact us at -**
Phone - 323.769.8771
Email - lapayroll@lafilm.edu

Company Paid Holidays:

- December 31, 2021 New Years Day (observed)
- January 17, 2022 MLK Day
- May 30, 2022 Memorial Day
- July 4, 2022 Independence Day
- September 5, 2022 Labor Day
- November 24, 2022 Thanksgiving Day
- November 25, 2022 Day after Thanksgiving Day
- December 26, 2022 Christmas Day (observed)

Timesheet Due Date
Holidays
Pay Date





2022 Payroll Calendar Summary

* When a holiday interferes with a timesheet due date or pay date, timesheets are due earlier *

Pay Week	Pay Period Start Date	Pay Period End Date	Timecard Due	Pay Date	Holiday	Notes
PW-26	12/5/2021	12/18/2021	12/20/21	12/23/2021	Christmas (observed)	Pay date earlier
PW-01	12/19/2021	1/1/2022	1/3/22	1/7/2022		
PW-02	1/2/2022	1/15/2022	1/14/22	1/21/2022	MLK Day	Timesheets due earlier
PW-03	1/16/2022	1/29/2022	1/31/22	2/4/2022		
PW-04	1/30/2022	2/12/2022	2/14/22	2/18/2022		
PW-05	2/13/2022	2/26/2022	2/28/22	3/4/2022		
PW-06	2/27/2022	3/12/2022	3/14/22	3/18/2022		
PW-07	3/13/2022	3/26/2022	3/28/22	4/1/2022		
PW-08	3/27/2022	4/9/2022	4/11/22	4/15/2022		
PW-09	4/10/2022	4/23/2022	4/25/22	4/29/2022		
PW-10	4/24/2022	5/7/2022	5/9/22	5/13/2022		
PW-11	5/8/2022	5/21/2022	5/23/22	5/27/2022		
PW-12	5/22/2022	6/4/2022	6/6/22	6/10/2022	Memorial Day	
PW-13	6/5/2022	6/18/2022	6/20/22	6/24/2022		
PW-14	6/19/2022	7/2/2022	7/1/22	7/8/2022	Independence Day	Timesheets due earlier
PW-15	7/3/2022	7/16/2022	7/18/22	7/22/2022		
PW-16	7/17/2022	7/30/2022	8/1/22	8/5/2022		
PW-17	7/31/2022	8/13/2022	8/15/22	8/19/2022		
PW-18	8/14/2022	8/27/2022	8/29/22	9/2/2022		
PW-19	8/28/2022	9/10/2022	9/12/22	9/16/2022	Labor Day	
PW-20	9/11/2022	9/24/2022	9/26/22	9/30/2022		
PW-21	9/25/2022	10/8/2022	10/10/22	10/14/2022		
PW-22	10/9/2022	10/22/2022	10/24/22	10/28/2022		
PW-23	10/23/2022	11/5/2022	11/7/22	11/11/2022		
PW-24	11/6/2022	11/19/2022	11/17/22	11/23/2022	Thanksgiving & day after Thanksgiving	Timesheets due earlier/Pay date earlier
PW-25	11/20/2022	12/3/2022	12/5/22	12/9/2022		
PW-26	12/4/2022	12/17/2022	12/19/22	12/23/2022		
PW-01	12/18/2022	12/31/2022	1/2/23	1/6/2023	Christmas	



2022 ADJUNCT Payroll Calendar Summary

Pay Week	Pay Period Start Date	Pay Period End Date	Pay Date	Notes
PW-01	1/3/2022	1/16/2022	1/7/2022	
PW-02	1/17/2022	1/30/2022	1/21/2022	
PW-03	1/31/2022	2/13/2022	2/4/2022	
PW-04	2/14/2022	2/27/2022	2/18/2022	
PW-05	2/28/2022	3/13/2022	3/4/2022	
PW-06	3/14/2022	4/3/2022	3/18/2022	
PW-07	4/4/2022	4/17/2022	4/15/2022	
PW-08	4/18/2022	5/1/2022	4/29/2022	
PW-09	5/2/2022	5/15/2022	5/13/2022	
PW-10	5/16/2022	5/30/2022	5/27/2022	
PW-11	5/31/2022	6/13/2022	6/10/2022	
PW-12	6/14/2022	7/4/2022	6/24/2022	
PW-13	7/5/2022	7/18/2022	7/8/2022	
PW-14	7/19/2022	7/31/2022	7/22/2022	
PW-15	8/1/2022	8/14/2022	8/5/2022	
PW-16	8/15/2022	8/28/2022	8/19/2022	
PW-17	8/29/2022	9/11/2022	9/2/2022	
PW-18	9/12/2022	9/25/2022	9/16/2022	
PW-19	9/26/2022	10/9/2022	10/14/2022	
PW-20	10/10/2022	10/23/2022	10/28/2022	
PW-21	10/24/2022	11/6/2022	11/11/2022	
PW-22	11/7/2022	11/27/2022	11/23/2022	
PW-23	11/28/2022	12/11/2022	12/9/2022	
PW-24	12/12/2022	12/22/2022	12/23/2022	Pay date earlier