

2021

Notes

January						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

February						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

March						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

April						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

May						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

June						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

July						
Su	M	Tu	W	Th	F	Sa
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

August						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

September						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

October						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

November						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

December						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

* Biweekly timesheets are due on Mondays at **NOON** to Payroll. All timesheets are processed on Monday end of day and submitted to Plan Source (except on Holidays).

* All timesheets and leave requests (if any) should be approved in NetTime by the Manager/Supervisor

* For any Payroll inquiries please contact us at -
Phone - 323.769.6842
Email - lapayroll@lafilm.edu

Company Paid Holidays:

- January 1, 2021 New Years Day
- January 18, 2021 Martin Luther King, Jr. Day
- May 31, 2021 Memorial Day
- July 5, 2021 Independence Day (observed)
- September 6, 2021 Labor Day
- November 25, 2021 Thanksgiving Day
- November 26, 2021 Day After Thanksgiving
- December 24, 2021 Christmas Day (observed)

Timesheet Due Date
Holidays
Pay Date



2021 Payroll Calendar Summary

* When a holiday interferes with a timesheet due date or pay date, timesheets are due earlier *

Pay Week	Pay Period Start Date	Pay Period End Date	Timecard Due	Pay Date	Holiday	Notes
PW-01	12/20/2020	1/2/2021	1/4/21	1/8/2021	New Year	
PW-02	1/3/2021	1/16/2021	1/15/21	1/22/2021	MLK Day	Timesheets due earlier
PW-03	1/17/2021	1/30/2021	2/1/21	2/5/2021		
PW-04	1/31/2021	2/13/2021	2/15/21	2/19/2021		
PW-05	2/14/2021	2/27/2021	3/1/21	3/5/2021		
PW-06	2/28/2021	3/13/2021	3/15/21	3/19/2021		
PW-07	3/14/2021	3/27/2021	3/29/21	4/2/2021		
PW-08	3/28/2021	4/10/2021	4/12/21	4/16/2021		
PW-09	4/11/2021	4/24/2021	4/26/21	4/30/2021		
PW-10	4/25/2021	5/8/2021	5/10/21	5/14/2021		
PW-11	5/9/2021	5/22/2021	5/24/21	5/28/2021		
PW-12	5/23/2021	6/5/2021	6/7/21	6/11/2021	Memorial Day	
PW-13	6/6/2021	6/19/2021	6/21/21	6/25/2021		
PW-14	6/20/2021	7/3/2021	7/2/20	7/9/2021	Independence Day (observed)	Timesheets due earlier
PW-15	7/4/2021	7/17/2021	7/19/21	7/23/2021		
PW-16	7/18/2021	7/31/2021	8/2/21	8/6/2021		
PW-17	8/1/2021	8/14/2021	8/16/21	8/20/2021		
PW-18	8/15/2021	8/28/2021	8/30/21	9/3/2021		
PW-19	8/29/2021	9/11/2021	9/13/21	9/17/2021	Labor Day	
PW-20	9/12/2021	9/25/2021	9/27/21	10/1/2021		
PW-21	9/26/2021	10/9/2021	10/11/21	10/15/2021		
PW-22	10/10/2021	10/23/2021	10/25/21	10/29/2021		
PW-23	10/24/2021	11/6/2021	11/8/21	11/12/2021		
PW-24	11/7/2021	11/20/2021	11/22/21	11/26/2021		
PW-25	11/21/2021	12/4/2021	12/6/21	12/10/2021	Thanksgiving Day	
PW-26	12/5/2021	12/18/2021	12/20/21	12/23/2020	Christmas (observed)	Pay date earlier
PW-01	12/19/2021	1/1/2022	1/3/22	1/7/2021		



2021 ADJUNCT Payroll Calendar Summary

Pay Week	Pay Period Start Date	Pay Period End Date	Pay Date
PW-01	1/4/2021	1/17/2021	1/8/2021
PW-02	1/18/2021	1/31/2021	1/22/2021
PW-03	2/1/2021	2/14/2021	2/5/2021
PW-04	2/15/2021	2/28/2021	2/19/2021
PW-05	3/1/2021	3/14/2021	3/5/2021
PW-06	3/15/2021	3/28/2021	3/19/2021
PW-07	4/5/2021	4/18/2021	4/16/2021
PW-08	4/19/2021	5/2/2021	4/30/2021
PW-09	5/3/2021	5/16/2021	5/14/2021
PW-10	5/17/2021	5/30/2021	5/28/2021
PW-11	5/31/2021	6/13/2021	6/11/2021
PW-12	6/14/2021	6/27/2021	6/25/2021
PW-13	7/6/2021	7/18/2021	7/9/2021
PW-14	7/19/2021	8/1/2021	7/23/2021
PW-15	8/2/2021	8/15/2021	8/6/2021
PW-16	8/16/2021	8/29/2021	8/20/2021
PW-17	8/30/2021	9/12/2021	9/3/2021
PW-18	9/13/2021	9/26/2021	9/17/2021
PW-19	9/27/2021	10/10/2021	10/15/2021
PW-20	10/11/2021	10/24/2021	10/29/2021
PW-21	10/25/2021	11/7/2021	11/12/2021
PW-22	11/8/2021	11/21/2021	11/26/2021
PW-23	11/22/2021	12/5/2021	12/10/2021
PW-24	12/6/2021	12/19/2021	12/23/2021