

How to Send an E-Fax

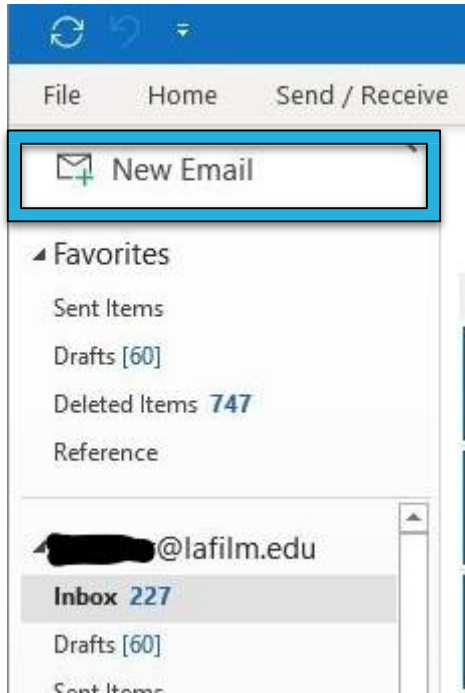


The screenshot shows the eFax website homepage. At the top left is the eFax logo, which consists of a red circular icon with a white '@' symbol and the text 'eFax' in black. To the right of the logo is a navigation menu with four items: 'Home' (underlined), 'Pricing', 'Features', and 'How it Works'. Below the navigation is a large hero image showing a hand holding a smartphone in front of a laptop keyboard. Overlaid on the image is the text: 'The easy way to fax online.' followed by 'Send and receive faxes from anywhere using your computer, tablet or smartphone.'

eFax

[Home](#) [Pricing](#) [Features](#) [How it Works](#)

The easy way to fax online.
Send and receive faxes from anywhere using your computer, tablet or smartphone.



1. Open a new email (Outlook will be used in this example)

2. In the to section of the email, type in the fax number you are faxing to followed by @efaxsend.com

Ex.: 1(323) 123-4567, where +1 is the country code, 323 is the area code and 123-4567 is the fax number

3. Attach the document you want to fax

4. The body of the email works as your cover page

5. Send!

You are done.

Note: Your email has to be registered with eFax as a valid send address (done by IMT)

